## ORGANIZATIONAL STRUCTURE SECTION 1

## SCHOOL IMPROVEMENT GOALS AND PLANNING

The mission of the State Board of Education (S.1008.31, F.S.) is to increase the proficiency of all students within one seamless, efficient system, by providing them with the opportunity to expand their knowledge and skills through learning opportunities and research valued by students, parents, and communities, and to maintain an accountability system that measures student progress toward the following goals:

- · Highest student achievement
- Seamless articulation and maximum access
- Skilled workforce and economic development
- Quality efficient services

The purpose of the School Improvement Plan (SIP) is to create a systematic plan to address improvements in student performance, student safety and staff development. The plan is developed in accordance with state law and Pasco County School District Guidelines. The SIP includes goals, objectives, and strategies. An additional component of the plan is a monitoring and implementation plan. The SIP is revised yearly, updated and submitted to the School Board for approval. A teacher's Individual Professional Development Plans (IPDP) should relate directly to the school goals. A copy of the SIP can be viewed on the WCHS website.

#### ORGANIZATIONAL STRUCTURE

Work groups operate for the purpose of sharing, problem solving and implementing school improvement goals. The purpose of any work group is to foster student success. The school is organized into grade level teams, subject area departments and committees.

### **Grade Level Teams**

9<sup>th</sup> Grade – 300 Building 11<sup>th</sup> Grade – 400 Building 10<sup>th</sup> Grade – 200 Building 12<sup>th</sup> Grade – 100 Building

## Departments

CCTEFine ArtsReadingESE – Regular StandardsGuidanceScienceESE – Special StandardsMathematicsSocial StudiesEnglishPhysical EducationWorld Languages

## Committees (subject to change)

ABC Five Star Student Placement
Attendance New Wildcats Teacher of the Year
Discipline/MTSS Sunshine/Special Events Technology
Facilities & Safety Testing

## ORGANIZATIONAL STRUCTURE SECTION 1

## GRADE LEVEL TEAM, COMMITTEE, PROFESSIONAL LEARNING COMMUNITY, ACADEMY, AND DEPARTMENT EXPECTATIONS

Grade level teams, academies, professional learning communities, and departments form support groups that can offer suggestions, share success and encourage professional development. Professional learning communities also provide a structure for communication and a forum for curriculum improvement. Committees facilitate the accomplishment of School Improvement Plan goals. Sometimes committees may recommend a change in policy. These recommendations should reflect the mission, philosophy, and goals of the school. The ultimate goal of these groups is to improve instruction so that all students will receive rigorous and relevant coursework.

### **MEETINGS**

Teachers are required to attend all faculty meetings, department meetings, professional learning community meetings, committee meetings, grade level meetings, and academy meetings (if applicable).

#### LEADERSHIP RESPONSIBILITIES

Committee Chairpersons, Department Managers and Professional Learning Community facilitators, are designated by the principal for the purpose of providing collaborative leadership. These roles are opened at the end of each year, and staff can apply for or volunteer for any and all of these roles each year.

## **Committee Chairperson**

- Binder (agenda, minutes, sign-in sheets, action plans)
- Coordinate communications
- Schedule meetings
- District liaison/submit forms
- Coordinate activities/events
- Create electronic mailing list

## **Department Manager**

- Department Textbook Inventory
- Ordering Department Supplies/Materials
- Summer Reading/Assignments
- Master Schedule Planning
- Department Meetings
- Department Curriculum Fair Organization
- Departmental Awards
- · End of Year Checkout
- How-To Questions
- Deadlines (reminders, etc...)
- The Voice of the Department

# ORGANIZATIONAL STRUCTURE SECTION 1

- Assisting New Teachers
- Attending District Meetings
- · Tutoring Schedules
- Be a model classroom/have examples for department
- District contests (PRIDE Awards)

### **PLT Facilitator**

- Attend PLC Facilitator Trainings
- Review Lesson Plans
- · Common Planning/Sharing of Ideas
- · Master Schedule Planning
- Long-Term Substitute Plans
- Facilitating Professional Learning Community Meetings
- Attending Professional Development
- Data Collection
- Vertical Teaming
- Best Practices
- District Meetings
- Member of the Instructional Leadership Team

<sup>\*</sup>All leadership team members may be assigned additional duties as designated by the principal or designee.