

WESLEY CHAPEL HIGH SCHOOL

STUDENT GOVERNMENT ASSOCIATION OFFICER AGREEMENT

Name _____

School Year _____

The purpose of the WCHS SGA is to:

1. To act as a sounding board for the Student Body.
2. To communicate the concerns of the Student Body to the Administration.
3. To promote student-staff relations.
4. To promote school-community relations.
5. To promote the general well being of the students and staff of WCHS.
6. To promote and develop democratic skills, scholarship, and citizenship
7. To develop and encourage greater school spirit.



All officers are required to:

- To collaborate with other class officers.
- To seek the advice and counsel of the class sponsors.
- To attend all class and steering committee meetings.
- To attend all SGA meetings, unless delegated to another member of the class.
- To obey and enforce the SGA Constitution.

The job description for your specific position is:

PRESIDENT

- To create and hold regular meetings of the class steering committee.
- To prepare an agenda for all steering committee and class meetings, with the assistance and counsel of the class sponsor.
- To coordinate, attend, and preside over class functions and events.
- To nominate a class Senator.

VICE PRESIDENT

- To preside at the meetings in the absence of the President.
- To coordinate, attend, and preside over class functions and events.
- To provide class information to the school in a variety of ways, including social media. Coordinates with Secretary and Senator to make sure information is consistent.

SECRETARY

- To assume duties of the President in the absence of the President and Vice President.
- To keep minutes and a record of attendance at all meetings electronically.
- To collect and maintain digital records of all community service hours for all steering meetings/events.
- To be responsible for any class correspondence, including but not limited to emails, flyers, thank you notes, invitations, etc..

TREASURER

- To maintain an binder of accurate records of all transactions and funds of the class.
- To coordinate the fundraising efforts of the class. This includes but is not limited to suggesting fundraising ideas, coordinating fundraising efforts, contacting businesses, attending and facilitating fundraisers, helping sponsors with all sales and paperwork, etc.

SENATOR

- To assist the class officers in achieving their respective class goals.
- To communicate regularly with the officers of the other classes, serving as an ambassador for their own class.
- To maintain—at least monthly—a class bulletin board in their commons areas, which will be used to share information regarding the class leadership, administration, fundraising and events. Information should be consistent with information from your grade-level AP, Vice President, and Secretary. This information should also be shared with the School Webmaster in a timely manner.

I FULLY UNDERSTAND THAT BEING A SGA OFFICER IS A SERIOUS RESPONSIBILITY. I AM ALSO AWARE OF THE FOLLOWING REQUIREMENTS:

- I must maintain a 2.0 WEIGHTED GPA during the term of my service.
- I promise to actively support and attend all mandatory activities and events. Refusal to participate can result in a breach of contract and eventual impeachment.
- I understand that any of the following may result an impeachment hearing which may lead to my removal from office:
 - Academic ineligibility
 - School suspension
 - Disciplinary probation
 - missing 2 scheduled SGA meetings in a semester (3 tardies count as an absence).
 - missing 2 scheduled OFFICIAL steering meetings in a semester (3 tardies count as an absence).

I have read and understood the requirements listed above. I promise to fulfill the job description of the position of leadership that I have been elected to. I promise to perform my duties to the best of my ability.

Student's Signature _____ Date _____

Contact Information: Email _____ Phone: _____

Sponsor's Signature _____ Date _____

I support my child's decision to be a Student Government Association Officer at Wesley Chapel High School. I agree to facilitate my child's participation in school activities, as listed above.

Parent's Signature _____ Date _____

Contact Information: Email _____ Phone: _____

